

Taylor Miner

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Objective is optional. If you are going to include one, make sure it is specific to each role you are applying for!

Education

Missouri University of Science & Technology	May 2026
<i>Bachelor of Science in Business Administration and Management Systems</i>	GPA: 3.9/4.0
Relevant Courses: Introduction to Management and Entrepreneurship, Financial Accounting, Managerial Accounting, Business Operations, Human Resource Management	

Experience

Missouri University of Science & Technology	
<i>COER Career Miner</i>	Aug 2024 – Present
<ul style="list-style-type: none">Met with students to assist in revising resumes based on employer & industry standardsManaged the organization, check in, & check out process of the Career Closet and Headshot StationAssisted with the production of a large career fair by guiding traffic, checking students in, and gathering social media content	
B.E.S.T Management Consulting Firm	
<i>Consulting Intern</i>	May 2025 – Aug 2025
<ul style="list-style-type: none">Conducted market research & data analysis to support client strategy development & business problem-solvingAssisted in preparing client presentations & reports, including slide decks & executive summaries, using tools like PowerPoint & Excel.Supported project teams in workshops, interviews, and stakeholder meetings, contributing insights and documenting key findings.	
Missouri University of Science & Technology	Sept 2023 – May 2024
<i>Volunteer Lead</i>	
<ul style="list-style-type: none">Organized and led volunteer teams of 20+ for major campus events, managing logistics, task delegation, and real-time problem solving.Developed and delivered training for new volunteers, promoting leadership, teamwork, and alignment with Missouri S&T's community engagement goals.Partnered with local nonprofits and campus departments to coordinate impactful service projects, increasing student participation and community outreach.	

Projects

Missouri S&T Start-Up Challenge	May 2025
<ul style="list-style-type: none">Worked in a team of 3 to create a concept, work with a mentor, and complete the entrepreneurship modules throughout the semester. Team won 3rd place overall & gained scholarship money.	

Skills

Technical: Microsoft 365 Applications, Google Suite Applications, Adobe Photoshop, Canva
Interpersonal: Clear Communication, Negotiation, Leadership, Management, & Team Motivation

Activities

Future Business Leaders of America – Treasurer	Dec 2024 – May 2025
Entrepreneurial Student Society – Member	Sept 2024 – Present
Badges of Entrepreneurial Excellence	Sept 2024 – Present